

# LANGLEY BURRELL PARISH COUNCIL

## MINUTES OF MEETING 19<sup>th</sup> SEPTEMBER 2016

(DRAFT until approved at subsequent meeting)

**Date/Time:** 19<sup>th</sup> September 2016, 7.15 pm at Langley Burrell Village Hall

**Present:** Councillors Julie Hoskins, Katerina Johnstone, Brian Miflin (Chair), Robert Whitrow  
Mr Martin Helps (Clerk).

Mr Robert Woodward (Langley Burrell Residents Association)

Mr Rick Colthorpe (Langley Burrell Residents Association)

Wiltshire Councillor Howard Greenman (part)

**Apologies:** Councillor David Mannering

Item	Details	Action
<b>1.00</b>	<b>DECLARATIONS OF INTEREST</b>	
1.01	There were no declarations of interest relating to items on the Agenda	
<b>2.00</b>	<b>MINUTES OF PREVIOUS MEETINGS</b>	
2.01	(a) The Minutes of the Meeting of the Parish Council held on 25 <sup>th</sup> July 2016 had been circulated and were taken as read; and were unanimously agreed and signed accordingly. (Prop. JH, sec. KJ)	
	(b) The Minutes of the Meeting of the Extraordinary Parish Council held on 22 <sup>nd</sup> August 2016 had been circulated and, with the addition of the words (as underlined) "retirement gratuity <u>in the sum of £1,300</u> would <u>be</u> held over to May 2017" to minute 4.01, were unanimously agreed and signed accordingly. (Prop. RW, sec. JH)	
	(c) The Minutes of the Meeting of the Parish Council held on 8 <sup>th</sup> September 2016 had been circulated and were taken as read; and were unanimously agreed and signed accordingly. (Prop. RW, sec. JH)	
<b>3.00</b>	<b>WILTSHIRE COUNCIL REPORT</b>	
3.01	No formal Report presented, other than Howard's contribution to general discussions.	
<b>4.00</b>	<b>NEIGHBOURHOOD PLAN UPDATE</b>	
4.01	Robert Whitrow reported that the redraft of the Neighbourhood Plan was still work in progress although he still hoped to have a document for the Parish Council to consider very shortly. Accordingly provisional dates for an Extraordinary Meeting of the Parish Council were considered.	<b>RW</b>
<b>5.00</b>	<b>PLANNING</b>	
5.01	<u>Application received since last meeting:</u> <u>16/07682/LBC – 40, Hill Corner Road, Chippenham</u> <u>Repair, Replacement Windows</u> Following discussion and an examination of the plans the Parish Council resolved to raise no objections to listed building consent being granted. Clerk to respond accordingly	<b>EMH</b>

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5.02	<p>Schedules received: none</p> <p>NB applications currently outstanding:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Application Ref</th> <th style="width: 45%;">Current Status</th> <th style="width: 30%;"></th> </tr> </thead> <tbody> <tr> <td>14/10433/OUT</td> <td>Barrow Farm development</td> <td>Appeal outstanding</td> </tr> <tr> <td>15/11886/FUL</td> <td>Land at Parsonage Way</td> <td>Outstanding</td> </tr> <tr> <td>15/12351/OUT</td> <td>Rawlings Green development</td> <td>See Minute 5.03 below</td> </tr> <tr> <td>16/05640/OUT</td> <td>Barrow Farm development</td> <td>Outstanding</td> </tr> <tr> <td>16/05051/FUL</td> <td>The Old Brewery, 40 The Common</td> <td>Outstanding</td> </tr> <tr> <td>16/05505/LBC</td> <td></td> <td></td> </tr> </tbody> </table>	Application Ref	Current Status		14/10433/OUT	Barrow Farm development	Appeal outstanding	15/11886/FUL	Land at Parsonage Way	Outstanding	15/12351/OUT	Rawlings Green development	See Minute 5.03 below	16/05640/OUT	Barrow Farm development	Outstanding	16/05051/FUL	The Old Brewery, 40 The Common	Outstanding	16/05505/LBC			
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5.03	<p><b>RAWLINGS GREEN</b></p> <p>Robert Whitrow expressed disappointment that his evidence to the Strategic Planning Committee had been limited only to his letter (which had been uploaded to the planning authority website). Consequently he was not able to elaborate at the committee meeting held on 14<sup>th</sup> September 2016.</p> <p>The Parish Council also expressed concern at the planning authority's haste in coming to a decision on the Rawlings Green application, i.e. ahead of the Independent Examination of the Chippenham Site Allocation Plan (CSAP), scheduled to commence on 27<sup>th</sup> September 2016. Wiltshire Councillor Howard Greenman also added that the outline planning permission (now approved by Wiltshire Council) would seem destined to be fraught with planning conditions when considered at full application stage (following ratification of the CSAP).</p> <p>Prospectively, Darcy Close will provide access to the first 199 houses built on the Rawlings Green development (all of which will require access/egress via Station Hill) unless/until a Chippenham eastern bypass is constructed.</p> <p>Another significant unresolved matter is the land at the end of Parsonage Way (which is subject to application reference 15/11886/FUL) which, until resolved, fails to provide the most obvious vehicular access to the development, despite the likely higher cost.</p>																						
<b>6.00</b>	<p><b>HIGHWAYS &amp; RIGHTS OF WAY</b></p>																						
6.01	<p>Councillors continued to express grave concern regarding the condition of the road surface in Thornhill Lane and at its junction with Sutton Lane. However, whilst this length of road appears within the parishes five priorities required to be identified by Wiltshire Council, it was not known whether this length of road also featured as one of the priorities identified by principal authority's CATG Committee. Clerk to follow up and report to the next meeting</p>	<b>EMH</b>																					
6.02	<p>Concern was also expressed as to the debris remaining on the public footpath following hedge cutting between Oakhurst and the B4069 junction. Clerk to follow up with the landowner.</p>	<b>EMH</b>																					

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<b>7.00</b>	<b>FINANCE</b>							
7.01	<p><u>Payments</u></p> <p>Approval was received for the following cheques:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">000882</td> <td>LB Village Hall - Hall Hire 8<sup>th</sup> &amp; 19<sup>th</sup> September - £42.00</td> </tr> <tr> <td>000883</td> <td>DJ Kilmister - Clerk extra hours, back pay and expenses - £1,175.16</td> </tr> <tr> <td>000884</td> <td>R Hooper – reimbursement of expenses, planning appeal - £194.10</td> </tr> </table>	000882	LB Village Hall - Hall Hire 8 <sup>th</sup> & 19 <sup>th</sup> September - £42.00	000883	DJ Kilmister - Clerk extra hours, back pay and expenses - £1,175.16	000884	R Hooper – reimbursement of expenses, planning appeal - £194.10	<b>EMH</b>
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000883	DJ Kilmister - Clerk extra hours, back pay and expenses - £1,175.16							
000884	R Hooper – reimbursement of expenses, planning appeal - £194.10							
7.02	The Clerk reported that he had received the certified Annual Return for the Parish Council Accounts from the external auditor, Grant Thornton, and that the consequent formal Notice of Conclusion would now be published on the village website	<b>EMH</b>						
<b>8.00</b>	<b>CORRESPONDENCE ETC.</b>							
8.01	The Clerk reported that he had received digital copies of the presentations from the recent consultation event concerning the “Chippenham Gateway Site” event held at the Union Chapel, Kington Langley on 8 <sup>th</sup> September.							
8.02	The Clerk reported that he had received correspondence from Allan Brown, Planning Enforcement Officer, Wiltshire Council following the Parish Councils concern that unapproved development was taking place at 37, The Common, Langley Burrell. The Enforcement Officer is satisfied that the works currently being undertaken do not require planning permission.							
8.03	The Clerk reported that next Chippenham Community Area, Parish Forum would be taking place on 21 <sup>st</sup> September in Kington St Michael Club starting at 7:30pm.							
8.04	The Clerk reported that he had received notification of the launch of this year’s Aviva Community Fund from which grants of up to £25,000 could potentially be awarded for local community projects across a range of categories. Applications will be welcome up to 11 <sup>th</sup> October.							
8.05	The Clerk reported upon his attendance at the Wiltshire Branch of the Society of Local Council Clerks in Marlborough on 16 <sup>th</sup> September for which a written report was distributed to Councillors..							
8.06	The Clerk informed the Parish Council of the “update on 14 <sup>th</sup> onshore oil and gas licensing round” (Councillor Briefing Note no. 305) issued by Wiltshire Council on 16 <sup>th</sup> September 2016.							
8.07	<p>The Clerk reported that he had received a response from Wessex Water regarding the Parish Councils concerns in respect of landfill activities at Camp End Field, Langley Burrell (Minute 2.01, 04/01/2016 refers). After investigation the enforcement response was to offer Wiltshire Heavy Building Materials a formal caution as a result of importing “slightly more materials than the U1 exemption allows” (which they accepted).</p> <p>NB – A “formal caution” is a formal recorded criminal sanction which would be produced in court if the company commit offences in the future.</p>							

