

LANGLEY BURRELL PARISH COUNCIL

MINUTES OF MEETING 17th OCTOBER 2016

(DRAFT until approved at subsequent meeting)

Date/Time: 17th October 2016, 7.15 pm at Langley Burrell Village Hall

Present: Councillors Julie Hoskins, Katerina Johnstone, David Mannering, Brian Mifflin (Chair), Robert Whitrow

Mr Martin Helps (Clerk).

Mr Robert Woodward (Langley Burrell Residents Association)

Mr Rick Colthorpe (Langley Burrell Residents Association)

Ms Rachel Hooper (Parish Council appointed representative to the Barrow Farm Planning Inquiry)

Julia Mannering (Langley Burrell Village Hall Committee)

Wiltshire Councillor Howard Greenman (part)

Apologies: None

Item	Details	Action
1.00	DECLARATIONS OF INTEREST	
1.01	There were no declarations of interest relating to items on the Agenda	
2.00	MINUTES OF PREVIOUS MEETINGS	
2.01	(a) The Minutes of the Meeting of the Parish Council held on 19 th September 2016 had been circulated and were taken as read; and were unanimously agreed and signed accordingly. (Prop. RW, sec. KJ).	
3.00	WILTSHIRE COUNCIL REPORT	
3.01	Howard Greenman updated the Parish Council on the Local Government Finance Settlement which held in prospect:- <ul style="list-style-type: none">• Revenue support grant being reduced to nil by 2020• An element of business rates being raised and retained locally, with a view to encouraging business into the county.• Further savings of £140M in the unitary budget. In the ensuing discussion Parish Councillors felt that there needed to be serious consultation about Council Tax increases above the referenda floor over the next 4 years.	
3.02	Councillor Greenman announced that the future of the Parishes Forum would be discussed at the next Area Board meeting on 7 th November 2016 (venue Neeld Hall Chippenham, 18:30 for 19:00): Howard being the chairman of both bodies. The discussion held in prospect a reconstituting of the Board and threatened the retention of the Forum. Consequently, Howard encouraged maximum representation from rural Parishes at the meeting.	ALL
4.00	STRATEGIC PLANNING	

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4.01	<p><u>Neighbourhood Plan Update</u></p> <p>Robert Whitrow reported that the redraft of the Neighbourhood Plan was still work in progress. However, the urgency of its adoption by the Parish Council was now heightened by the impending decision on the Barrow Farm Planning Inquiry (see minute 5.04 below). Accordingly, Rachel Hooper had taken on the redraft of the Plan having particular regard to the Inspector's observations at the Barrow Farm Inquiry to which she had recently given evidence.</p> <p>In parallel with the above David Mannering suggested that the Neighbourhood Plan Steering Group would need to be satisfied that there was an auditable trail from the feedback at public consultation meetings to the strategies identified in the redrafted plan.</p> <p>It was also agreed to seek the views of Graham Self (retired planning inspector) and Tim McCombe (Wiltshire Council) prior to convening the Extraordinary Meeting of the Parish Council which would eventually recommend the Plan's adoption. Accordingly, provisional dates for Extraordinary Meetings of the Parish Council were considered: the first of which would be held on 26th October 2016 at 19:15 in the Village Hall.</p>	RW (RH)									
4.02	<p><u>Chippenham Sites Allocation Plan (CSAP) Update</u> (See Minute 5.03 re: Rawlings Green development)</p>										
5.00	<p>PLANNING</p> <p><u>Application received since last meeting:</u></p>										
5.01	<p><u>16/09156/TCA – Work to trees in a conservation area, Land off The Common</u> Following discussion the Parish Council resolved to raise no objections to approval being granted. Clerk to respond accordingly</p>	EMH									
5.02	<p><u>Schedules received:</u></p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 25%;">Application Ref</th> <th style="width: 45%;"></th> <th style="width: 30%;"></th> </tr> </thead> <tbody> <tr> <td>16/05051/FUL</td> <td>The Old Brewery, 40 The Common</td> <td>APPROVED</td> </tr> <tr> <td>16/05505/LBC</td> <td></td> <td></td> </tr> </tbody> </table>	Application Ref			16/05051/FUL	The Old Brewery, 40 The Common	APPROVED	16/05505/LBC			
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5.03	<p><u>Rawlings Green</u></p> <p>David Mannering reported that at the recent public inspection of the CSAP, the Inspector had announced that he would have regard to the viability of providing a bridge across the railway line when assessing the development potential of Rawlings Green site. (The Inspector also appeared insistent that the proposed country park within the site allocation must be preserved).</p>																			
5.04	<p><u>Barrow Farm</u></p> <p>Rachel Hooper reported to the Parish Council that, on the last day of the Planning Inquiry into the Barrow Farm planning appeal, the Inspector had confirmed that a Langley Burrell Neighbourhood Plan (even if unadopted as planning guidance by the planning authority) would still carry weight in his appeal decision.....as indeed would the (as yet) unadopted CSAP. On the present timetable it was considered more likely that the Barrow Farm decision would be announced ahead of the CSAP announcement (bearing in mind that the current CSAP excludes Barrow Farm as an identified site for potential housing development...to the Parish Council's advantage). However, that said, Wiltshire Council's deficit of housing land supply may have recently moved against the Parish Council with a recent planning refusal in Melksham.</p> <p>Critical to the next stage would therefore be the approval of the draft Neighbourhood Plan by the Parish Council; its submission to Wiltshire Council; and an admission by the planning authority that it was relevant to the Barrow Farm planning application.</p> <p>With regard to the "double tracked" application 16/05640/OUT the Parish Council authorised the Clerk to respond to Wiltshire Council in identical fashion to the original application reference 14/10433/OUT for the avoidance of any doubt.</p>	EMH																		

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5.05	<p><u>Wavin Plastics</u></p> <p>It was noted that the road construction to the south of the bund is continuing at Wavin's expenses but to an apparently far higher standard than a route within the factory complex would normally necessitate. Consequently the Parish Council instructed the Clerk to organise a meeting with Mr. Paul Collins of Wavin to discuss their intentions for the development of the site, for which it is currently in discussions with Wiltshire Council, including the following issues:-</p> <ul style="list-style-type: none"> - If there is any intention by Wavin to seek permission to connect the new road to the B4069. - If there are any screening proposals for the new road beyond the current extent of the bund. - The current position with regard to establishing a highways crossing of the railway line. <p>Also with regard to all of the above, the Parish Council instructed the Clerk to organise a meeting with Wiltshire Council (Carolyne Gibson).</p>	<p style="text-align: right;">EMH</p> <p style="text-align: right;">EMH</p>
6.00	<p>HIGHWAYS & RIGHTS OF WAY</p> <p>Wiltshire Council had notified all Parish Councils of the commencement of the new Parish Steward Scheme on 3rd October 2016 and David Mannering, in turn, announced that his first meeting with the Steward would be on 10th November.</p> <p>David further reported that he would be circulating the Parish Council's 5 priority areas for action to all Councillors. In the meantime a start had been made on clearing the footpath from the junction of The Common with the B4069, towards St Peter's Church.</p> <p>Wiltshire Councillor Howard Greenman encouraged the Parish Council to make an early application to Wiltshire Council with regard the condition of the road surface in Thornhill Lane and at its junction with Sutton Lane, as there were known to be a number of competing bids currently being referred by the Area Board to the CATG Committee (and only limited funds available). The Clerk to apply to Vicki Welsh (Wiltshire Council).</p>	<p style="text-align: right;">DM</p> <p style="text-align: right;">EMH</p>
7.00	<p>FINANCE</p>	

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7.01	<p><u>Budget 2017/18</u></p> <p>The Clerk reported that he had received notification of a technical consultation by the Department of Communities & Local Government (DCLG) with regard to the Local Government Finance Settlement. The Clerk provided brief details of the issues that could potentially impact on Parish Councils and Councillors authorised the Clerk to respond by the 28th October deadline on their behalf.</p> <p>The Clerk reported that he had received notification of Wiltshire Council's official consultation on its future proposals with regard to Benefits Reduction Scheme and Welfare Reforms. The Parish Council authorised the Clerk to respond by the 19th November deadline along the lines he suggested to them.</p> <p>The Clerk also reported the timetable to be implemented by the principal authority in setting the 2017/18 budget and precepts. Bearing this in mind he would be presenting a review of spending against budget to the 21st November Parish Council meeting, with a view to setting the Parish Council's 2017/18 budget and precept at the meeting on 16th January 2017.</p>	<p>EMH</p> <p>EMH</p> <p>EMH</p>														
7.02	<p><u>Payments</u></p> <p>Approval was received for the following cheques:</p> <table data-bbox="279 1008 1364 1243"> <tr> <td>000885</td> <td>LB Village Hall - Hall Hire 17th October - £32.00</td> </tr> <tr> <td>000886</td> <td>Ellendale Environmental – Barrow Farm Survey - £900.00</td> </tr> <tr> <td>000887</td> <td>HMRC – PAYE period 4 to period 6 - £408.00</td> </tr> <tr> <td>000888</td> <td>E. M. Helps – Clerk's remuneration, Sept/Oct 2016 - £341.24</td> </tr> <tr> <td>000889</td> <td>Namesco Ltd – Website licence - £52.79</td> </tr> <tr> <td>000890</td> <td>R. Woodward – Expenses in connection with NP - £105.79</td> </tr> <tr> <td>000891</td> <td>R. Hooper – Expenses in connection with Barrow Farm - £78.00</td> </tr> </table> <p><u>Orders/Commitments</u></p> <p>A request (by David Mannering) to attend Councillor training on was deferred and would be combined with any further requests following constitution of the new Parish Council in May 2017.</p> <p><u>Application for Grant – Village Hall</u></p> <p>On behalf of the Village Hall Committee, Julia Mannering presented an application for grant in support of a project (comprising internal refurbishment of the Village Hall building) with a total estimated cost of £31,000. Following detailed consideration, and despite collective support for the project, the Parish Council did not consider that its own finances allowed for the approval of a financial grant at the present time. The Parish Council instructed the Parish Clerk to write to applicant accordingly</p>	000885	LB Village Hall - Hall Hire 17 th October - £32.00	000886	Ellendale Environmental – Barrow Farm Survey - £900.00	000887	HMRC – PAYE period 4 to period 6 - £408.00	000888	E. M. Helps – Clerk's remuneration, Sept/Oct 2016 - £341.24	000889	Namesco Ltd – Website licence - £52.79	000890	R. Woodward – Expenses in connection with NP - £105.79	000891	R. Hooper – Expenses in connection with Barrow Farm - £78.00	<p>EMH</p>
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7.03	<p><u>Reimbursement of Councillors Expenses</u></p> <p>Following a request the Clerk explained the legal basis on which Parish Councillors were able reclaim expenses incurred. Following discussion Councillors felt relaxed that the customs and practices of the Parish Council were sufficient for the time being.</p>															

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8.00	CORRESPONDENCE ETC.	
8.01	The Clerk reported on three items of correspondence:- <ol style="list-style-type: none">1. That he had received notification that the next meeting of the Parishes Forum would be held on 23rd November 2016 at Goss croft hall, Upper Seagry starting at 7:30pm.2. That he had received notification from Wiltshire Council of an environmental screening proposal for the Chippenham Gateway development (land south of the M4, Junction 17).3. That he had received notification of the Wiltshire Association of Local Councils (WALC) AGM which would be held on 10th November 2016 in Trowbridge (Civic Centre) starting at 6:30pm.	ALL ALL
9.00	DATE OF REGULAR NEXT MEETING	
9.01	Monday 21 st November 2016 at 7:15pm	
9.02	The Meeting closed at 9:30pm	
	Minutes approved as true record of meeting	
	Signed.....	Date.....