

LANGLEY BURRELL PARISH COUNCIL

MINUTES OF MEETING 21st NOVEMBER 2016

(DRAFT until approved at subsequent meeting)

Date/Time: 21st November 2016, 7.15 pm at Langley Burrell Village Hall

Present: Councillors Katerina Johnstone, David Mannering, Brian Mifflin (Chair), Robert Whitrow
Mr Martin Helps (Clerk).
Mr Robert Woodward (Langley Burrell Residents Association)
Wiltshire Councillor Howard Greenman

Apologies: Julie Hoskins, Rick Colthorpe (LBRA)

Item	Details	Action
1.00	DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION	
1.01	There were no declarations of interest or applications for dispensation relating to items on the Agenda	
2.00	MINUTES OF PREVIOUS MEETINGS	
2.01	(a) The Minutes of the Meeting of the Parish Council held on 17 th October 2016 had been circulated and were taken as read; and were unanimously agreed and signed accordingly. (Prop. RW, sec. KJ). (b) The Minutes of the Extraordinary Meeting of the Parish Council held on 26 th October 2016 had been circulated and were taken as read; and were unanimously agreed and signed accordingly. (Prop. RW, sec KJ).	
3.00	WILTSHIRE COUNCIL REPORT	
3.01	Howard Greenman reported that, in response to Langley Burrell Village Hall's grant application to the Area Board (of £5,000), the Board had approved a sum of £4,000 with the invitation to apply to the Board for a top-up grant in the new financial year. David Mannering asked Howard Greeman for an indication on the likely timetable for the next Boundary Review which could affect the Parish Neighbourhood Plan and potential S106 developer contributions.	
4.00	STRATEGIC PLANNING	
4.01	<u>Neighbourhood Plan Update</u> It was reported that the Parish Council were "within days" of submitting its Draft Neighbourhood Plan to Wiltshire Council for informal comment. Accordingly a meeting with Tim McCombe (Wiltshire Council) had already been scheduled at which Graham Self would also be in attendance in support of the representation from the Parish Council. The Parish Council recorded its thanks to the Langley Burrell Residents Association for all of the hard work they had put in in order to reach the current stage in the process.	

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4.02	<p><u>Chippenham Sites Allocation Plan (CSAP) Update</u></p> <p>The Clerk reported that a further Wiltshire Council consultation on modifications to the CSAP was currently underway and would run to 12th December 2016. David Mannering proposed that the Parish Council use this opportunity to reiterate its general opposition to Rawlings Green development whilst (at the same time) supporting:-</p> <ul style="list-style-type: none"> (i) the limitations placed on the size of the development unless/until a link road is constructed between the B4069 and Cocklebury Road; and (ii) the requirement for a Country Park within the development 	EMH												
5.00	PLANNING													
5.01	<p><u>Applications Received since the last Meeting</u></p> <p><u>16/10235/VAR – Removal of Planning Condition relating to agricultural occupancy, Teazel Cottage, The Common</u></p> <p>Following discussion, the Parish Council resolved to object to the granting of planning permission. Clerk to respond accordingly</p> <p><u>16/10061/TCA – Work to trees in a conservation area, Teazel Cottage, The Common</u></p> <p>Following discussion, the Parish Council resolved to raise no objections to approval being granted. Clerk to respond accordingly</p> <p><u>16/10039/CLE – Certificate of Lawfulness for Existing Use, 61 Kellaways</u></p> <p>Following discussion the Parish Council were unable to provide any evidence to either support or refute the grounds upon which the certificate was being sought. Clerk to respond accordingly</p>	EMH EMH EMH												
5.02	<p><u>Schedules Received since the last meeting</u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Application Ref</th> <th style="width: 40%;">Address</th> <th style="width: 35%;">Decision</th> </tr> </thead> <tbody> <tr> <td>16/07682/LBC</td> <td>40, Hill Corner Road</td> <td>APPROVED</td> </tr> <tr> <td>16/09156/TCA</td> <td>Land off The Common</td> <td>NO OBJECTION</td> </tr> <tr> <td>14/10433/OUT</td> <td>Barrow Farm development</td> <td>APPEAL DISMISSED. See minute 5.03 below</td> </tr> </tbody> </table>	Application Ref	Address	Decision	16/07682/LBC	40, Hill Corner Road	APPROVED	16/09156/TCA	Land off The Common	NO OBJECTION	14/10433/OUT	Barrow Farm development	APPEAL DISMISSED. See minute 5.03 below	EMH
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5.03	<p><u>Barrow Green Development</u> The Parish Council noted the Inspector's decision with regard to the planning appeal but cautioned as to the possibility of a judicial review being requested by the appellant.</p>													
5.04	<p><u>Wavin Plastics</u> The Parish Council expressed some doubt as to whether Wavin were meeting their planning obligation with regard to tree planting south of the bund. Accordingly, David Mannering asked Howard Greenman to seek clarification from Wiltshire Council in this regard.</p> <p>The Clerk was also instructed to write to Carlton Brand, Corporate Director, Wiltshire Council with regards to the following:-</p> <ul style="list-style-type: none"> - the removal of the security fencing following the fire; - tree planting to the south of the bund; and <p>the desire of the Parish Council to be involved in any pre-application consultation for the future of the site.</p>	EMH												
6.00	HIGHWAYS & RIGHTS OF WAY													
6.01	David Mannering updated the Parish Council on his meeting with the Parish Steward and informed the councillors of the current list of highway defects. Following further discussion the Parish Council agreed to provide information, as necessary, and to delegate to David Mannering the notification of the top five priority items to Wiltshire Council.	DM												
6.02	Robert Woodward (LBRA) informed the Parish Council that pipework between drains in the vicinity of Common Farm was blocked resulting in excess surface on the highway. David Mannering agreed to contact Wiltshire Council in that regard.	DM												
6.03	The Clerk informed the Parish Council that he had received official notification from Wiltshire Council that, on 6 th October 2016, a Government-appointed Inspector had published a decision NOT to confirm the Stopping Up Order on footpath number 22 (the footpath crossing the field towards Parsonage Way from the access road to Kilvert's Parsonage)...on the grounds that the (Wavin) development – insofar as it obstructs the subject right of way is (already) substantially complete and, therefore that the legislation is inapplicable. The Parish Council noted the situation.													

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6.04	The Clerk informed the Parish Council that he had raised with Wiltshire Council the report of an unregulated access apparently being constructed onto Sutton Lane by a local landowner. The Parish Council noted that a response was awaiting and would be reported to a future meeting.									
6.05	The Clerk informed the Parish Council that he had received official notification from Wiltshire Council for the temporary closure of Maud Heaths Causeway for a distance of approximately 25m either side of the rail bridge, to enable the Council's contractor to remove vegetation obscuring height restriction signs. The closure will come into operation on 12 th December until 16 th December (between the hours of 09:30 and 16:00).									
7.00	FINANCE									
7.01	<p><u>Budget 2017/18</u></p> <p>The Clerk reported presented budget papers to the Parish Council setting out the following:-</p> <ul style="list-style-type: none"> - the original Parish Council budget for 2016/17 together with approved budget changes since the start of the financial year; and - a monthly profile of expenditure to date together with a forecast for the remainder of the financial year; <p>The Clerk further informed the Parish Council that he had received notification from Wiltshire Council of the Parish taxbase for the purposes of setting the 2017/18 precept, which would be £186.55 (2016/17 = £191.82).</p> <p>A discussion took place regarding likely budget pressures in 2017/18 which included the following:-</p> <ul style="list-style-type: none"> - the retired Clerk's gratuity; - providing a budget for addressing grant applications; - providing a budget for training following the 2017 elections; - procuring a large-scale map of the parish for display in the Village Hall, meeting room <p>future compliance with the requirements of the Transparency Code With regard to this item in particular, the Parish Council authorised the Clerk to apply to the Wiltshire Association of Local Councils (WALC) for funding to meet the IT requirements of the Code</p>									
7.02	<p><u>Payments</u></p> <p>Approval was received for the following cheques:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">000892</td> <td>LB Village Hall - Hall Hire 21st November - £32.00</td> </tr> <tr> <td>000893</td> <td>E. M Helps – Clerk's remuneration, Nov 2016 - £170.62</td> </tr> <tr> <td>000894</td> <td>Grant Thornton – External Audit Fee, 2016/17 accounts - £120.00</td> </tr> <tr> <td>000895</td> <td>Graham Self – Neighbourhood Plan, professional fee - £600.00</td> </tr> </table>	000892	LB Village Hall - Hall Hire 21 st November - £32.00	000893	E. M Helps – Clerk's remuneration, Nov 2016 - £170.62	000894	Grant Thornton – External Audit Fee, 2016/17 accounts - £120.00	000895	Graham Self – Neighbourhood Plan, professional fee - £600.00	
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7.03	<p><u>Application for Grant – HELP Counselling Services</u> The Clerk reported that he had received a request for financial assistance from HELP Counselling Services. The Parish Council did not consider that its own finances allowed for the approval of a financial grant at the present time.</p> <p><u>Village Hall Hire Charges 2017</u> The Clerk reported that he had received notification that Village Hall charges would be increased, with effect from 1st January 2017, from £32.00 to £35.00. The parish Council noted the situation.</p>	
8.00	<p>CORRESPONDENCE</p> <p>The Clerk reported on four further items of correspondence:-</p> <ol style="list-style-type: none"> 1. That he had received final notification that the next meeting of the Parishes Forum would be held on 23rd November 2016 at Goss croft hall, Upper Seagry starting at 7:30pm. 2. That he had received notification from British Telecom of their proposed programme of public payphone removals, which could potentially include the Langley Burrell kiosk. 3. That he had received statutory notification from Wiltshire Council that Bremhill Parish Council have submitted their proposed Neighbourhood Plan, which would now be subject to a period of statutory consultation, from Monday 21st November 2016 to Monday 9th January 2017. 	<p>ALL</p> <p>ALL</p>
9.00	<p>QUESTIONS TO THE CHAIRMAN</p>	
9.01	<p>A question was raised with Councillors and the Clerk with regard to the build up of environmentally unfriendly waste in the bin located in Crossing Lane. This is now giving rise to a rodent problem. Following discussion the Parish Council asked the Clerk to investigate and report back on both a more appropriate receptacle and more regular collection arrangements.</p>	
10.00	<p>DATE OF REGULAR NEXT MEETING</p>	
10.01	<p>Monday 16th January 2017 at 7:15pm</p>	
10.02	<p>The Meeting closed at 9:30pm</p>	
	<p>Minutes approved as true record of meeting</p>	
	<p>Signed..... Date.....</p>	

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