

LANGLEY BURRELL PARISH COUNCIL

MINUTES OF MEETING 20th February 2017 (DRAFT until approved at subsequent meeting)

Date/Time: 20th February 2017, 7.15 pm at Langley Burrell Village Hall

Present: Councillors Julie Hoskins, Katerina Johnstone, David Mannering, Brian Miflin (Chair)
Mr Martin Helps (Clerk).
Mr Rick Colthorpe (Langley Burrell Residents Association)
Wiltshire Councillor Howard Greenman

Apologies:

Item	Details	Action
1.00	DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION	
1.01	There were no declarations of interest or applications for dispensation relating to items on the Agenda	
2.00	MINUTES OF PREVIOUS MEETINGS	
2.01	The Minutes of the Meeting of the Parish Council held on 16 th January 2017 had been circulated and were taken as read. With the exception of minute 7.02 (D. Mannering expenses – see Minute 7.01 below) the minutes were unanimously agreed and signed accordingly (Prop. JH, sec. KJ)	
3.00	WILTSHIRE COUNCIL REPORT- None.	
4.00	STRATEGIC PLANNING	
4.01	<u>Neighbourhood Plan Update</u> David Mannering reported that Wiltshire Council had published the statutory “Notification of Intention to Undertake Publicity” with regard to the Langley Burrell Neighbourhood Plan on 7 th February. Accordingly, the period of required public consultation would run from Monday 13 th February to Monday 27 th March 2017. Following discussion, the Parish Council, in association with the Langley Burrell Residents Association, agreed to convene a Public Meeting on Wednesday 15 th March 2017 starting at 18:30 to present and receive comments on the Neighbourhood Plan. Also, with this in mind, it was further agreed to deliver leaflets to the entire village giving one week’s notice of the meeting.	DM/MH
4.02	<u>Chippenham Sites Allocation Plan</u> The Parish Council noted that the Inspector’s Report with regard to the Chippenham Sites Allocation Plan was still awaited. <u>Post Script</u> – see minute 5.04 below	

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5.00	PLANNING										
5.01	<p><u>Applications Received since the last Meeting</u></p> <p><u>17/01329/LBC & 17/00954/FUL – 40, The Common (The Old Brewery) – Extensions and alterations</u></p> <p>Following discussion and having regard to the previous applications (refs 16/05051/FUL & 16/05505/LBC) the Parish Council felt similarly disposed to commenting as that expressed in minute 7.01 (25/07/16) namely:-</p> <p style="margin-left: 40px;">(i) That the proposed first floor “sunroom” was incongruous, out of character with the surrounding area, and detrimental to the listed building; and</p> <p style="margin-left: 40px;">(ii) That the proposed studio flat above the rebuilt garage was inappropriate and prejudicial to the privacy of neighbouring properties to the west.</p> <p><u>17/01086/FUL – 68, Maud Heaths Causeway, Kellaways (Old Change Cottage)</u></p> <p>Following discussion and examination of the plans, the Parish Council resolved to raise no objections to planning permission being approved</p>	 EMH EMH									
5.02	<p><u>Schedules Received since the last meeting</u></p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 25%;">Application Ref</th> <th style="width: 45%;">Address</th> <th style="width: 30%;">Decision</th> </tr> </thead> <tbody> <tr> <td>16/11291/LBC</td> <td>Langley Green House</td> <td>APPROVED</td> </tr> </tbody> </table>	Application Ref	Address	Decision	16/11291/LBC	Langley Green House	APPROVED				
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16/11291/LBC	Langley Green House	APPROVED									
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5.04	<p><u>Rawlings Green – Update</u></p> <p>David Mannering updated the Parish Council on his draft letter to Historic England and particularly the apparent ambitions of both the developer and the planning authority with regard to future setting of the “Green Bridge” (minute 5.05, 16/01/17 refers).</p> <p>Following discussion, the Parish Council agreed that the draft letter would be despatched in the name of the Parish Council (Wiltshire Councillor Howard Greenman also offered to write a letter in support of the Parish Council position that the limit of the Rawlings Green development be set at 650 homes, as stated in the Chippenham Sites Allocation Plan).</p> <p><u>Post Script</u> – Following the subsequent publication of the of the CSAP Inspector’s Report endorsing the 650 home limit the Parish Council informally agreed to refrain from sending the draft letter to Historic England for the time being.</p>	<p>EMH HG</p>
5.05	<p><u>Wavin Plastics</u></p> <p>The Clerk updated the Parish Council on his recent communications with Wavin; and the apparent motive for wishing to meet with a representative of the Council and the local community (i.e the alleged direction by the planning authority to reopen footpath LBUR22 at its intersection with newly constructed bund).</p> <p>The Parish Council were reminded of the background to the (failed) attempt by Wiltshire Council to apply for a stopping up order on the footpath in 2016 (minute 6.03, 21/11/16 refers).</p> <p>David Mannering offered to share a copy of the letter he had previously sent in a personal capacity to Wiltshire Council in this matter and, following discussion, it was agreed that a similar letter, viz:-</p> <ul style="list-style-type: none"> (i) Considering the re-opening of the footpath on its existing line; (ii) Considering the introduction of a diversion to the footpath; and (iii) Considering the closure of the footpath using different powers <p>...should be sent in the name of the Parish Council (but subject, in particular, to the input of Councillor Robert Whitrow</p>	<p>DM</p> <p>EMH</p>
6.00	HIGHWAYS & RIGHTS OF WAY	
6.01	<p>David Mannering updated the Parish Council on highways matters and specifically with regard to the following</p> <ul style="list-style-type: none"> - The recent cleaning of (some) drains, grips and gullies - The clearing of (part of) the pavement towards the church along the B4069: further sections to be undertaken in successive months <p>Parish Councillors shared other priority areas with Councillors Mannering for future reporting to the Parish Steward.</p>	<p>DM</p>
6.02	<p>A discussion ensued regarding prospective improvements to Junction 17 in order to relieve traffic queuing of the M4 motorway.</p>	

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6.03	The Clerk informed the Parish Council of temporary footpath closure over the railway line in Crossing Lane from 15 th February 2017 for (up to) 6 months to enable Network Rail to undertake works.	
7.00	FINANCE	
7.01	<u>Approval of Payments</u> Approval was received for the following cheques: 000905 Langley Burrell Village Hall – hall hire 20/02/17 - £35.00 000906 E. M. Helps – clerk’s remuneration - £170.92 000907 St. Peter’s PCC – photocopying - £16.00 000908 D. Mannering – Travel and printing expenses - £68.36 (in replacement of cheque 000904 originally approved on 16/01/17)	
7.02	<u>Bank Mandate</u> The Clerk reported that following several (failed) attempts to gain Lloyds Bank’s confirmation of the change of Clerk he had, together with the local bank representative, restarted the entire process with a fresh mandate. Accordingly the Parish Council authorised the certification and submission of the bank documents.	
7.03	<u>Requests to Incur Expenditure</u> David Mannering requested that he be authorised to attend the local councils Regional Conference in Taunton on 16 th March 2017 at a cost of £60 + vat. The Parish Council duly agreed	
8.00	PARISH COUNCIL PERFORMANCE LOG AND CLERK’S PERFORMANCE INDICATORS Carried forward to next meeting	
9.00	VILLAGE SPRING CLEAN DAY It was agreed that the Parish take part in the “Great British Spring Clean” initiative over the weekend of 4 th and 5 th March 2016 and that the Clerk and Katerina Johnstone would make all of the necessary arrangements	MH/KJ
10.00	VILLAGE WEBSITE Recognising that the Rachel Hooper (site manager of the village website) had recently moved to Cambridgeshire, the Parish Council requested that the Clerk contact Rachel, with a view to recruiting a successor to the role.	EMH

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11.00	<p>CORRESPONDENCE</p> <p>The Clerk reported on five further items of official correspondence:-</p> <ol style="list-style-type: none">1. That there was to be a presentation by Savills on “The Chippenham Gateway” at Union Chapel, Kington Langley on 23rd February starting at 7:00pm2. That he had received Notice of a Public Inquiry on the Hills Waste, Lower Compton planning application commencing 21st February at Trowbridge Civic Centre starting at 10:00am3. That the next Parishes Forum would be held on Wednesday 15th March at Kington St Michael Club4. That he had received (along with all Parish Clerks) a proposed notice of motion to be presented by Councillor Oldgrieve,. Liberal Democrat Councillor for Trowbridge, Paxcroft. This, in turn, had produced a response by Councillor Whitehead, Cabinet Member for Highways & Transport.5. That the timetable for the forthcoming local government elections (including Parish Council elections) had been published by Wiltshire Council. NB For the avoidance of doubt the nomination forms will be available on the Wiltshire Council website (www.wiltshire.gov.uk) NOT the Clerk, and MUST be hand delivered by nominees to the Wiltshire Council offices by the deadline date/time of 4:00 on 4th April 2017.	ALL
12.00	QUESTIONS TO THE CHAIRMAN - None	
13.00	DATE OF NEXT REGULAR MEETING	
13.01	WEDNESDAY 15 th March 2017 at 7:30pm on the rising of the public consultation meeting in relation to the Neighbourhood Plan	
13.02	The Meeting closed at 10:00pm	
	Minutes approved as true record of meeting	
	Signed.....	Date.....