

LANGLEY BURRELL PARISH COUNCIL

MINUTES OF MEETING 15th March 2017 (DRAFT until approved at subsequent meeting)

Date/Time: 15th March 2017, 7.30 pm at Langley Burrell Village Hall

Present: Councillors Julie Hoskins, David Mannering, Brian Mifflin (Chair), Robert Whitrow.
Mr Martin Helps (Clerk).

Apologies: Katerina Johnstone, Wiltshire Councillor Howard Greenman, Rick Colthorpe (LBRA)

| Item | Details | Action |
|-------------|---|------------|
| 1.00 | DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION | |
| 1.01 | There were no declarations of interest or applications for dispensation relating to items on the Agenda | |
| 2.00 | MINUTES OF PREVIOUS MEETINGS | |
| 2.01 | The Minutes of the Meeting of the Parish Council held on 20 th February 2017 had been circulated and were taken as read. The minutes were unanimously agreed and signed accordingly (Prop. JH, sec. DM) | |
| 3.00 | WILTSHIRE COUNCIL REPORT- None. | |
| 4.00 | STRATEGIC PLANNING | |
| 4.01 | <u>Neighbourhood Plan Update</u> It was reported that, following the conclusion of the current public consultation period (which expires on 27 March 2017), an inspector appointed by NPIERS would examine the draft LBNP. To this end NPIERS has allowed 5 – 7 days during April 2017. NPIERS will, then, aim to make a referral to Wiltshire Council within 4 weeks on the conclusion of the examination. NPIERS have provided Wiltshire Council and the Parish Council with a shortlist of four candidates to the appointment of examiner and the Parish Council agreed that the Clerk would circulate the information to Councillors and, thereafter, respond to NPIERS with its comments/preferences by the forthcoming weekend. | EMH |
| 4.02 | <u>Chippenham Sites Allocation Plan</u> The Parish Council noted that the Inspector's Report regarding the Chippenham Sites Allocation Plan (CSAP) had been received by Wiltshire Council on 22 nd February 2017 and a briefing note of the same date issued to, inter alia, Parish Councils. The Parish Council considered the likelihood that the CSAP would not, now, become adopted Wiltshire Council policy until after the forthcoming unitary elections. | |
| 5.00 | PLANNING | |
| 5.01 | Applications Received since the last Meeting - none | |
| 5.02 | Schedules Received since the last Meeting – none | |

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| 5.03 | <p><u>NB applications currently outstanding:</u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Application Ref</th> <th style="width: 40%;">Details</th> <th style="width: 35%;">Current Status</th> </tr> </thead> <tbody> <tr> <td>17/01329/LBC</td> <td>The Old Brewery</td> <td>Consultation ends 16/03/17</td> </tr> <tr> <td>17/00954/FUL</td> <td>The Old Brewery</td> <td>Outstanding</td> </tr> <tr> <td>17/01086/FUL</td> <td>68, Maud Heaths Causeway</td> <td>Outstanding</td> </tr> <tr> <td>15/11886/FUL</td> <td>Land at Parsonage Way</td> <td>Outstanding</td> </tr> <tr> <td>15/12351/OUT</td> <td>Rawlings Green development (see Minute 5.05 below)</td> <td>Outstanding</td> </tr> </tbody> </table> | Application Ref | Details | Current Status | 17/01329/LBC | The Old Brewery | Consultation ends 16/03/17 | 17/00954/FUL | The Old Brewery | Outstanding | 17/01086/FUL | 68, Maud Heaths Causeway | Outstanding | 15/11886/FUL | Land at Parsonage Way | Outstanding | 15/12351/OUT | Rawlings Green development (see Minute 5.05 below) | Outstanding | |
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| 5:04 | <p><u>Wavin Plastics</u></p> <p>The Clerk reported that a letter had been sent to Wiltshire Council, as directed at the last meeting of the Parish Council (minute 5.05, 20/02/17 refers). Langley Burrell Residents Association and Robert Whitrow (in a personal capacity) had also written to Wiltshire Council expressing similar views regarding the prospective reopening of footpath LBUR22 at its intersection with the bund. The content of Richard Broadbent's (Wiltshire Council, Rights of Way and Countryside Manager) response to the Resident's Association was shared with the Parish Council.</p> <p>The Parish Council requested that the Clerk press for a similar formal response.</p> | EMH | | | | | | | | | | | | | | | | | | |
| 5.05 | <p><u>Barrow Farm - Update</u></p> <p>It was reported that the Planning Inspectorate had notified Rachel Hooper that the Inquiry into the appeal by Robert Hitchins Ltd., had been scheduled to commence on 8th August 2017. The Inspectorate, in turn, had requested that Rachel submit three additional documents, viz:-</p> <ul style="list-style-type: none"> • Langley Burrell's response to the quashing of the first Inspector's decision • The revised SOC of the Parish Council and Resident's Association • The final draft of the Langley Burrell Neighbourhood Plan <p>The documents have duly been submitted to the Inspector and Parish Councillors requested that the Clerk obtain and distribute copies.</p> | EMH | | | | | | | | | | | | | | | | | | |
| 6.00 | HIGHWAYS & RIGHTS OF WAY | | | | | | | | | | | | | | | | | | | |

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| 6.01 | <p>David Mannering updated the Parish Council on highways matters and, in particular, the following:-</p> <ol style="list-style-type: none"> 1. That he had raised with Adrian Wyatt (Parish Steward) the Parish Council's concern that the flushing of drains had deposited sediment onto the surrounding road/pavement (which rainwater would simply wash back into the drains). The Steward, in turn, had explained that the drainage clearance is a three stage process whereby flushing is followed by road sweeping and (if necessary) by sewer jetting. 2. That the issue of (the clarity of) road markings had been raised and would be dealt with in due course 3. Thornhill Lane, which was discussed at length. On the matter of surface water drainage the Parish Council requested that the Clerk write to the Spencers requesting that they clear the drainage channels on their side of the lane (in a similar fashion to Brian Miflin has done on his side of the lane) | EMH | | | | | | | | | | | | | | | | | | | | | | | | |
| 7.00 | FINANCE | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7.01 | <u>Approval of Payments</u> | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 7.02 | Requests to incur expenditure - none | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8.00 | PARISH COUNCIL PERFORMANCE LOG AND CLERK'S PERFORMANCE INDICATORS | | | | | | | | | | | | | | | | | | | | | | | | | |
| | The Clerk reported that he had distributed to the Parish Council the current "Outstanding Actions Log" in the form of a spreadsheet setting out outstanding tasks, deadline dates (where known), assigned delegates and progress updates. | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9.00 | CORRESPONDENCE | | | | | | | | | | | | | | | | | | | | | | | | | |

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| | <p>The Clerk reported on three further items of official correspondence:</p> <ol style="list-style-type: none"> 1. That the Secretary of State had announced the Section 137 allowance for the 2017/18 financial year, viz £7.57 per elector, which equates to £2,535.95 based on the register of electors as at 1st December 2016. 2. That he had received the statutory Notice of Poll regarding the forthcoming unitary and parish council elections. The notice would be placed on the village noticeboard forthwith and had already been uploaded onto the village website. 3. That he had received a copy of the Police and Crime Plan covering the years 2017 – 2021 from the Police and Crime Commissioner. <p>NB For the avoidance of doubt the nomination forms will be available on the Wiltshire Council website (www.wiltshire.gov.uk) NOT the Clerk, and MUST be hand delivered by nominees to the Wiltshire Council offices by the deadline date/time of 4:00 on 4th April 2017</p> | EMH |
| 10.00 | QUESTIONS TO THE CHAIRMAN | |
| | Julie Hoskins reported that, in all probably, she would shortly be appointed Chair of the Maud Heath Trust. | ALL |
| 11.00 | DATE OF THE NEXT REGULAR MEETING | |
| 11.01 | Monday 24 th April 2017 at the rising of the ANNUAL PARISH MEETING which will commence at 7:15pm in the Village Hall | |
| 11.02 | The Meeting closed at 8:30pm | |
| | Minutes approved as true record of meeting | |
| | Signed..... | Date..... |