

# LANGLEY BURRELL PARISH COUNCIL

## MINUTES OF MEETING 24<sup>th</sup> April 2017 (DRAFT until approved at subsequent meeting)

**Date/Time:** 24<sup>th</sup> April 2017, at the rising of the Annual Parish Meeting at Langley Burrell Village Hall

**Present:** Councillors Julie Hoskins, Katerina Johnstone, David Mannering, Brian Miflin (Chair), Robert Whitrow.

Mr Martin Helps (Clerk).

Mr Robert Woodward, Mr. Rick Colthorpe (Langley Burrell Residents Association)

3 residents

**Apologies:** Wiltshire Councillor Howard Greenman

Item	Details	Action
<b>1.00</b>	<b>DECLARATIONS OF INTEREST &amp; APPLICATIONS FOR DISPENSATION</b>	
1.01	There were no declarations of interest or applications for dispensation relating to items on the Agenda	
<b>2.00</b>	<b>MINUTES OF PREVIOUS MEETINGS</b>	
2.01	The Minutes of the Meeting of the Parish Council held on 15 <sup>th</sup> March 2017 had been circulated and were taken as read. The minutes were unanimously agreed and signed accordingly (Prop. JH, sec. RW)	
<b>3.00</b>	<b>WILTSHIRE COUNCIL REPORT- None.</b>	
<b>4.00</b>	<b>STRATEGIC PLANNING</b>	
4.01	<u>Neighbourhood Plan Update</u>  As at the date of the meeting, it was not believed that an inspector had been appointed by Wiltshire Council for the purposes of examining the draft LBNP. And bearing in mind the surprise announcement of a general election on Thursday 8 <sup>th</sup> June, the chances of an early Parish Referendum seemed unlikely.  The Parish Council asked that the Clerk contact Wiltshire Council in the next few days to request an update on the appointment situation.	<b>EMH</b>
4.02	<u>Chippenham Sites Allocation Plan Update</u> – None	
<b>5.00</b>	<b>PLANNING</b>	
5.01	Applications Received since the last Meeting:  <u>17/03417/OUT</u> – Outline planning for the erection of up to 1,000,000 sq. ft. of class B8 (storage and distribution) employment space and associated infrastructure – off junction 17, M4  The Parish Council noted that, although the application related to development in a neighbouring parish, the consequences of granting planning approval could have profound effects in Langley Burrell. Bearing this in mind the Parish Council were informed that the consultation expiry was 11 <sup>th</sup> May 2017 and the target date for a decision had been set as 5 <sup>th</sup> July 2017	

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5.02	<p><u>Schedules Received since the last Meeting</u></p> <table border="1"><thead><tr><th>Application Ref</th><th></th><th>Current Status</th></tr></thead><tbody><tr><td>17/01329/LBC</td><td>The Old Brewery</td><td>APPROVED</td></tr><tr><td>17/00954/FUL</td><td>The Old Brewery</td><td>APPROVED</td></tr><tr><td>17/01086/FUL</td><td>68, Maud Heaths Causeway</td><td>APPROVED</td></tr></tbody></table>	Application Ref		Current Status	17/01329/LBC	The Old Brewery	APPROVED	17/00954/FUL	The Old Brewery	APPROVED	17/01086/FUL	68, Maud Heaths Causeway	APPROVED	
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5.03	<p><u>NB applications currently outstanding:</u></p> <table border="1"><thead><tr><th>Application Ref</th><th></th><th>Current Status</th></tr></thead><tbody><tr><td>15/11886/FUL</td><td>Land at Parsonage Way</td><td>Outstanding</td></tr><tr><td>15/12351/OUT</td><td>Rawlings Green development (see Minute 5.05 below)</td><td>Outstanding</td></tr></tbody></table>	Application Ref		Current Status	15/11886/FUL	Land at Parsonage Way	Outstanding	15/12351/OUT	Rawlings Green development (see Minute 5.05 below)	Outstanding				
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5:04	<p><u>Wavin Plastics</u></p> <p>The Clerk reported that he had received notification from Wiltshire Council confirming that a Tree Preservation Order had been granted on 30<sup>th</sup> March 2017 covering 46 mixed species trees on land adjacent to (north side of) Parsonage Way.</p> <p>The Clerk further confirmed that there had been no further official communication from Wiltshire Council regarding footpath LBUR22.</p>													
5.05	<p><u>Barrow Farm – Update</u> – None</p>													
<b>6.00</b>	<b>HIGHWAYS &amp; RIGHTS OF WAY</b>													
6.01	<p>David Mannering updated the Parish Council on highways matters and, in particular, the following:-</p> <ol style="list-style-type: none"><li>1. Thornhill Lane surface water drainage where, apparently, one of the adjacent landowners has met with Wiltshire Council officers and agreed the works that they will carry out (Minute 6.01, 15/03/17 refers).</li><li>2. Crossing Lane. The bridleway bridge has been cleared.</li><li>3. The Parish Council requested that a street sign for “The Common” would also be a welcome addition to help visitors/delivery vehicles navigate through the village.</li><li>4. Julie Hoskins also informed the Parish Council that an issue of fly tipping/littering close to Kellaways has been reported to Wiltshire Council.</li></ol>													

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6.02	The Clerk updated the Parish Council that he had received a communication from the Enforcement Officer, Wiltshire Council, notifying him that he would shortly be meeting with the agent acting for the landowner with regard to the unapproved highway access that has been created onto Sutton Lane between Thornhill Farm and "The Steamer".																													
<b>7.00</b>	<b>FINANCE</b>																													
7.01	<u>Appointment of Internal Auditor</u>  The Clerk reported to the Parish Council that, following concerns raised at the January meeting (minute 7.04, 16/1/17 refers), he had received a proposal from Edward Ferguson (retired Malmesbury Town Clerk and internal auditor to several neighbouring Parish Councils) to audit the records of Langley Burrell, for a fee of £125.00. Accordingly the Parish Council resolved that Mr Ferguson be appointed to the position of Internal Auditor																													
7.02	<u>Approval of Payments</u>																													
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7.02	Requests to incur expenditure - none																													
<b>8.00</b>	<b>PARISH COUNCIL PERFORMANCE LOG AND CLERK'S PERFORMANCE INDICATORS</b>																													
<b>9.00</b>	<b>CLERK'S QUALIFICATIONS</b>  The Parish Council agreed that both of the above items be carried forward to the next agenda, whereupon the new Council would review its forward plan for 2017/18 and beyond																													
<b>9.00</b>	<b>CORRESPONDENCE – None</b>																													
<b>10.00</b>	<b>QUESTIONS TO THE CHAIRMAN</b>																													

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	<p>A question was asked regarding the purpose of the netting that has appeared over the hedgerow in Hill Corner Road. The Chairman responded that, in all probability, this was designed to prevent birds nesting in advance of the removal of the hedge and in order to provide access to the development site.</p> <p>The Parish Council noted the appearance of informal signage sited in order to prevent parking on the verge opposite the "Langley Tap". It was agreed that, even though non statutory, the restriction should be extended (in the interest of preventing verge damage) by the manufacture and positioning of further such signage.</p>	<b>ALL</b>
<b>11.00</b>	<b>DATE OF THE NEXT MEETING (ANNUAL MEETING OF THE PARISH COUNCIL)</b>	
11.01	Monday 15 <sup>th</sup> May 2017 at 7:15pm in the Village Hall	
11.02	The Meeting closed at 9.00pm	
	Minutes approved as true record of meeting	
	Signed.....	Date.....