

LANGLEY BURRELL PARISH COUNCIL

Clerk: E. Martin Helps MBA, CPFA
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Cead Mille Failte
3, Pew Hill
Chippenham
SN15 1DH

**The ANNUAL MEETING of this Council will take place in
LANGLEY BURRELL VILLAGE HALL
on Monday 15th May 2017 at 7.15pm**

E M Helps

Prior to the commencement of the meeting Parish Councillors will be required to make a declaration of acceptance of office in the prescribed form

AGENDA

- 1 Election of Chairman of the Parish Council (Councillor B. Miflin in the Chair for this item)
- 2 New Chairman to take the chair and make the declaration of acceptance of office in the prescribed form
- 3 Declarations of Interest and Applications for Dispensation
- 4 Consideration/approval of the Minutes for the following date(s):-
 - the Ordinary Meeting of the Parish Council held on 24th April 2017 (consider/approve)
 - the Annual Meeting of the Parish held on 24th April 2017 (consider only)
- 5 To agree the Parish Council Forward Plan/Priorities 2017/18 Including filling the vacant seat on the Parish Council
- 6 Wiltshire Council Report (if presented)
- 7 Strategic Planning
 - Neighbourhood Plan - update
 - Chippenham Sites Allocation Plan – update
- 8 Planning
 - (a) Applications received since last meeting:
None
 - (b) Schedules received since last meeting:
None
 - (c) NB Applications currently outstanding:

17/03417/OUT	Land off Junction 17, M4	consultation expired on 11/5/17
15/11886/FUL	Land at Parsonage Way	outstanding
15/12351/OUT	Rawlings Green development	outstanding
 - (d) Wavin Plastics Update on Footpath 22 and future engagement
 - (e) Barrow Farm Second planning Inquiry - update
- 7 Highways & Rights of Way Matters
 - Parish Stewardship Scheme – Update
 - Unauthorised access created onto Sutton Lane - update

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- 8 Finance
- (a) Annual Return for the year ended 31st March 2017
 - Approval of the Annual Governance Statement
 - Approval of the Accounting Statements 2016/17 (subject to audit)
 - (b) Approval of revisions to the bank mandate
 - (c) Approval of cheques:
 - 000920 Langley Burrell Village Hall – Hall Hire 15/05/17 - £35.00
 - 000921 E. M. Helps – Clerk’s remuneration, May 2017 - £170.62
 - 000922 E. M Helps, Expenses – £12.80
 - 000923 Society of Local Council Clerks – Annual Subscription 2017/18 - £77.00
 - 000924 Aon UK Ltd – Annul Insurance renewal - £538.18
 - (d) Requests to incur expenditure
- 9 Correspondence (see schedule below)
- (i) 2017 Bobby Van News
 - (ii)
- 10 Questions to the Chairman
- 11 Date of the next meeting of the Parish Council – Monday 19th June 2017 at 7.15pm

MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND
